



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala - 695 034

*(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A' Grade)*

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16.06.2018

Ac. EIV/III/7060/2018

CIRCULAR

Sub:-Migration of data relating of Scholarships/Fellowships from Canara Bank Branches to Institution Based-UGC Web Portal

Ref:-UGC Public Notice F. No.8-2/2016(SA-III/DBT/MoU) dated 18.05.2018

In accordance with the Public Notice issued by UGC, the Canara Bank Branches have discontinued the uploading of certificates of Awardees of various Fellowships / Scholarships of UGC w.e.f 01.06.2018. The UGC has directed to update the information of the awardees by the Universities/ host institutions themselves through the institution based web portal of UGC.

Hence all the research scholars/students whose uploading of certificates which were being done by Canara Bank Branches earlier and whose end date of fellowship/scholarship is beyond 31st March 2018, are directed to approach the University for linking their Master Data to the Institution Based Web Portal of UGC. For this, research scholars /students who are now receiving various scholarships/fellowships of UGC are directed to submit proforma (Appended- Annexure I) duly certified by the Head of the Research Centre and the Supervising Teacher that the "Student/ Research scholar has continued till 31.03.2018 and he/she will be eligible for Scholarship / Fellowship".

The duly filled in proforma should reach this office on or before 10th July 2018 along with the list of documents appended in Annexure II. (Annexure I & II can be downloaded from www.research.keralauniversity.ac.in)

This shall be brought to the notice of all the concerned.


REGISTRAR (i/c)

Copy to

1. The PS to VC/PVC
2. The PA to Registrar
3. The PRO (for web posting)
4. The Director, Computer Centre (for web posting in research portal)
5. The Joint Registrar/ Deputy Registrar, Campus Administration, University of Kerala, Kariavattom.
6. The HoD, Teaching Departments
7. The HoD, Recognized Research Centres.
8. Stock file/ File Copy/ Ac. E IV Section.

PROFORMA

(Details to be furnished by the Research scholars/students who are directed to approach University for migration of data relating of Scholarships / Fellowships from Canara Bank to Institution Based –UGC Web Portal)

Scheme : NET JRF / MANF / RGNF / SGC / URH /

UGC Ref ID :

Name :

Account No. :

IFSC :

DOB :

Stream : Humanities and Social Sciences / Science/.....

Present Address :

Category :

ID Proof details :

Mob. No. :

E mail ID :

Date of joining Research /M.Phil/PG :

Date of Joining Fellowship :

Date of Upgradation from JRF to SRF :

Declaration of the Awardee

I..... hereby, declare that the details furnished above are true to the best of my knowledge and belief. I agree to abide the rules regarding mode of uploading certificates for payment framed by UGC from time to time.

Place:

Date:

Name with dated signature

CERTIFICATE

This is to be certify that Sri /Smt.....has continued(Name of the Course) till 31.03.2018 and he/ she will be eligible for scholarship/ Fellowship.

Signature

Date

Guide/Supervisor

(Designation seal and office seal should be affixed)

Signature

Date

Head of the Department

(Designation seal and office seal should be affixed)

Ac. EIV/ I/7060/2018

Annexure II

List of Documents to be submitted along with the duly filled in proforma for linking the master data of the research scholar's students availing various scholarships of UGC.

1. Award Letter of Fellowship
2. Joining Report of Fellowship
3. Ph.D Registration Order / M. Phil Course Commencement Certificate/PG Course Commencement Certificate
4. Copy of Age Proof (SSLC/CBSE/ISC..etc)
5. Copy of ID Proof (Voters ID/Driving Licence)
6. Copy of the Bank Passbook including IFSC
7. Copy of Caste / Category Certificate
8. Details of documents uploaded through Canara Bank, downloaded from Canara Scholar's corner website.

**Sd/-
REGISTRAR**